

SCOTT COUNTY LIBRARY SYSTEM MINUTES
Thursday, February 27, 2023
NOON
Eldridge Library Branch

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Kristal Koberg Schaefer called the February 27, 2023, meeting of the Scott County Library Board of Trustees at the Eldridge Branch at noon.

Board of Trustees present: Kristal Koberg Schaefer, Kevin Cahill, Dan True, Linda Tuftee, Chuck Brockmann, Shelli Engelbrecht (Zoom), Kim Hildebrand, Angie Ehlers and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Linda Tuftee; seconded by Dan True. Motion carried.

Approval of the Minutes: Kevin Cahill moved to approve the minutes; seconded by Chuck Brockman. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 1/16/23 – 2/20/23 was reviewed and discussed. Linda Tuftee moved to approve the bills and receipts; seconded by Dan True. Motion carried.

Review of Budget Reports: The Budget Performance Report was reviewed and discussed. Circulation has been steadily increasing from the past two years. Patron count and usage is up.

Review of the Circulation Report: The January 2023 Circulation Report was reviewed and discussed.

Correspondence: Two positive, complimentary comments via online engagement were received.

Director's Report:

- There was a situation at the Walcott branch that resulted in a patron being banned from the premises there and all Scott County Library locations.
- The lease for the Eldridge location will expire in May of 2025. To open up the discussions, Tricia has sent a letter to Tony Rupe in hopes to secure another long-term lease.
- New equipment has arrived in the scanning center at Eldridge, thanks in part to a grant from the State of Iowa. Equipment purchased include a new slide and film scanner, new computers, new USB hubs, a portable CD drive, and a new, more portable overhead scanner.
- Scott County Board of Supervisors will be at our May meeting.
- Tabatha Baker started on Feb. 6th as the Public Services Coordinator.

- The Bookmobile is running on Friday's now and has added stops at Calvary Preschool in Walcott, Noah's Ark Preschool in Blue Grass, and a church in Park View.

Old Business:

Fine Amnesty - other libraries in RiverShare have offered fine amnesty to cardholders, waving all existing fees (only overdue fines – not lost items). Tabled from last month, specific information was gathered and presented this month. \$940.68 was accrued in the past year, and \$15,473.77 was charged more than three years ago (with the bulk of that amount on expired patrons). Linda Tuftee moved to approve the fine amnesty; seconded by Dan True. Motion carried.

New Business:

Employee Handbook & Policy Manual – Employee Recognition Section

The county no longer offers pins for years of service. Chuck Brockmann moved to amend our policy to follow the county's policy of awarding gift cards only to employees for continued years of service; seconded by Dan True. Motion carried.

City Council Meetings – board members signed up to attend local council meetings in order to keep the lines of communication open and to answer any questions.

Our next meeting will be Monday, March 27, 2023 at noon at the Scott County Library Eldridge branch.

Kevin Cahill moved to adjourn the meeting; seconded by Dan True. Motion carried.

Respectfully Submitted,
Angie Ehlers